

CONSTITUTION OF THE METHODIST CHURCH TANZANIA

THE CONSTITUTION OF METHODIST CHURCH IN TANZANIA



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CONTENTS

A BRIEF HISTORY OF THE MCT CONSTITUTION...	3
SECTION I: INTRODUCTION...	4
SECTION II: FAITH.....	4
SECTION III: VISION AND OBJECTIVES.....	8
SECTION IV: FOLLOWING AND ASSOCIATION... ..	10
SECTION V: LEADERSHIP.	11
SECTION VI: SELECTION AND EMPLOYMENT PROCEDURE... ..	34
SECTION VII: COUNCILS, MANAGEMENT AND DEPARTMENT.	38
SECTION VIII: FINANCE... ..	56
CHAPTER IX: MARRIAGE.....	61
SECTION X: RESOLVING DISPUTES... ..	62
SECTION XI: AMENDMENT OF THE CONSTITUTION.....	63
SECTION XII: DISCONTINUED.....	64
SECTION XIII: OTHERS.....	65
SECTION XIV: AGREEMENT.....	65

A BRIEF HISTORY OF THE METHODIST CHURCH CONSTITUTION IN TANZANIA.

The constitution of the Methodist Church in Tanzania is derived from the first constitution prepared in March 1988 and registered as a church by document number SO 6945 dated 29/03/1988, as an independent church.

METHODIST CHURCH

The founder of the Methodist Church is JOHN WESLEY; he was born on 28/06/1703 as the 19th child in the family of SAMUEL WESLEY and SUSANNA. For the first time the Methodist Missionaries arrived in Kenya in 1862, a place called RIBE MOMBASA, and in 1912 they went to the East of Mount Kenya in MERU District, a place called Kaaga where the missionaries built. After 105 years, the Kenyan Methodist Church got a leader from Kenya and full authority from the British in 1967. The church spread to different parts of Kenya and spread to the countries of Tanzania and Uganda.

The Tanzanian Methodist Church was established in 1986 as a mission of the Kenyan Methodist Church and in 1988 it was registered in Tanzania and had the Chairman of the Tanzanian Methodist Church under the Nairobi Synod. In 2011 it was given to be the Synod of Tanzania under the Kenyan Conference.

Tanzania Methodist Church

is increasingly spreading in various regions of Tanzania, (Mwanza, Mara, Simiyu, Geita, Arusha).

- (1) The Methodist logo has the following elements;
- (a) Top showing the Church of Christ
- (b) M-Methodist
- (c) + - Redemption of Jesus Christ
- (d) TANZANIA-Country where the church is located
- (e) 2 white symbols on the right and left-Presence of the Holy Spirit
- (f) 12 parts of blue - are the 12 apostles of Jesus Christ
- (g) The 2 upper ends are the church

2: THE FOUNDATION OF THE CHURCH

The foundation of the Methodist church is JESUS CHRIST as it is written in the Bible in the book of EPHESIANS 2:20. The belief of the Methodist church in this Constitution is in response to the Holy Scriptures which

reveal the LORD JESUS CHRIST to us and teach us how to live as Christians (2 Timothy 3:16-17). Also, the Bible is scripture

FIRST SECTION: INTRODUCTION

1: CHURCH NAME

The name of the church is **METHODIST CHURCH IN TANZANIA**; in short it is **MCT** containing the number **SO6945** in Tanzania.

2: HEADQUARTERS.

MCT headquarters will be **MWANZA TANZANIA**,

The office address is **221 MWANZA**.

Email:.....

3: LOGO OF THE METHODIST CHURCH

The logo of the church will be as seen below;

2 Peter, 1 John, 2 John, 3 John, Jude, Revelation of John.

SECTION II: THE FAITH OF THE METHODIST CHURCH.

THE FAITH OF THE CHURCH

The Methodist Church in Tanzania believes that:

(1) God is one in the Holy Trinity (Matthew 28:19);

(a) God the Father

(b) God the Son and

(c) God the Holy Spirit.

(2) God is the Creator and Ruler of all things on earth and in heaven. God created people, male and female, in his image and gave them authority to rule over all creatures on earth (**Genesis 1:1 and Genesis 1:26-28**).

(3) Divinity and Humanity of God the Son who is LORD JESUS

(4) Sacred Old Testament and New Testament; being the following 66 books;-

OLD TESTAMENT (39 BOOKS)

(5) Genesis, Exodus, Leviticus, Numbers, Deuteronomy, Joshua, Judges, Ruth, 1 Samuel, 2 Samuel, 1 Kings, 2 Kings, 1 Chronicles, 2 Chronicles, Ezra, Job, Psalms, Proverbs, Ecclesiastes, Song You are better, Isaiah, Jeremiah, Lamentations, Ezekiel, Daniel, Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah,

(6) Haggai, Zechariah, Malachi.

NEW TESTAMENT (27 BOOKS)

(7) Matthew, Mark, Luke, John, Acts of the Apostles, Romans, 1 Corinthians, 2 Corinthians, Galatians, Ephesians, Philippians, Colossians, 1 Thessalonians, 2 Thessalonians, 1 Timothy, 2 Timothy, Titus, Philemon, Hebrews, James, 1 Peter.

(8) CHRIST who is the real God (John 1:1-4 and 14). Jesus Christ became a real man; was conceived by the power of

The Holy Spirit, was born of the Virgin Mary and continued to grow in wisdom and stature (**Mt. 1:18-25; Lk. 1:26-36; 2:1-7,52**). Jesus Christ worked here on earth, he preached and taught people the Good News of Salvation and he healed the sick. Jesus Christ was crucified, died, was buried, and rose again in the flesh on the third day. Jesus Christ ascended to heaven where he is seated at the right hand of God the Father. God the Son is of two natures that are together forever in this one, they will never separate;

(a) Nature of God

(b) Nature of Man

- (9) The divinity of the Holy Spirit (Acts 5:3-4), whose only work, the death of the Lord Jesus Christ can help a sinful person to repent before God and believe in Jesus Christ and be saved. Again the Holy Spirit dwells within of the Christian always and guide him in his life of holiness and in services pleasing to him, **(John 14:16-17; Matthew 3:16; John 4:24; 1 Corinthians 2:10-11).**
- (10) The Holy Scriptures of the Old Testament and the New Testament, i.e. 66 books were brought by the BREATH OF GOD without mistakes, and they have full authority in all matters of Faith and Christian life **(2 Timothy 3:16, 2 Peter 1:20-21, Romans 1:2).**
- (11) Human behavior is completely sinful since Adam fell into sin. Everyone is guilty before God, and deserves judgment **God (Romans 3:23, Romans 5:12, 1 John 1:8, Psalm 130:3).**
- (12) It is the death of our Lord Jesus Christ, who died for us and became our profit, the Son of God in the flesh, who with his blood shed on the Cross reconciled
People and God; and only in that way only people who have Jesus Christ are saved from the guilt and power of sin and eternal judgment **(Colossians 1:20-21, John 3:14-16, Romans 3:25).**
- (13) Man has to be born again. That is the work of God the Holy Spirit. A person is born again by believing in the Lord Jesus Christ who is the savior of sinners. A person is saved only by believing in Jesus Christ and not by his works **(2 Corinthians 5:17, John 1:12-13, John 3:3).**

(14) A Christian is safe forever only because of the work of our Lord Jesus Christ. Because for that work, he is clothed with a righteousness that is not his own but that of Jesus Christ (**Romans 3:24-26, John 10:28-29, John 6:37-39**).

(15) The works and wages of a Christian.

(16) (a) A Christian must obey God and do good to All the things he does in his life and his Christian works (2 Timothy 2:15),

(b) Every Christian will be paid his wages according to his works (**2 Timothy 4:6-8, Revelation 22:12**).

(17) The church is people called by God through faith in Christ Jesus, from In the world and dedicated for him, who are born again and are united to become one body that is the head of the church through the baptism of the Holy Spirit (1 Corinthians 1:2, Jude 1:1, Colossians 1:18).

(18) Christians should keep the two instructions left to us by our Lord Jesus Christ (Sacraments):

(a) To baptize people in the baptism of **Water** (**Matthew 3:5-6, Matthew 3:13-16, Matthew 28:19**); and

(b) Returning to the worship of the Table of **Lord** (**1 Corinthians 11:23-26, Mark 14:22-24**).

(19) The duty of the Church set by God himself is;

(a) Loving God (**Deuteronomy 6:5, Matthew 22:36-39**)

(b) Loving the neighbor (**Matthew 22:36-39**)

(c) To fear, respect, worship and glorify the Lord God (**Deut 10:12**)

(d) Preaching the Good News of Salvation to everyone and anywhere in the world (**Matthew 28:19-20**).

(20) Resurrection of the body (**1 Thessalonians 4:13-17**)

(21) The return of our Lord and Savior

Christ the second time

(a) The Lord Jesus will come first in the clouds to take the dead and the living together (**1 Thessalonians 4:13-17; 1 Corinthians 15:51-54**)

(b) Later the Lord Jesus will return and be with them on earth. All people will see him, he will rule the whole world for a thousand years (**Revelation 1:7; 20:1-10**)

(c) Then the Lord Jesus will take all the saved and rule with them forever in heaven (**1 Thessalonians 4:13-17**).

(22) The blessing of the saved and the judgment of the unsaved:-

(a) The blessing of the saved is eternal (**Matthew 25:41-46, 2 Thessalonians 1:6-9**).

SECTION III: VISION AND OBJECTIVES.

VISION OF THE METHODIST CHURCH TANZANIA (VISION)

All people worship God in Spirit and in truth and live a contented life.

MISSION OF THE METHODIST CHURCH TANZANIA (MISSION)

A church that worships God preaches and teaches the Gospel of JESUS CHRIST correctly and serves man in his perfection based on the Word of God.

OBJECTIVES OF THE METHODIST CHURCH TANZANIA

THE GOALS OF THE MCT CHURCH ARE THE FOLLOWING:-

- (1) To love, worship and glorify God.
- (2) To spread the Gospel of the Lord Jesus Christ anywhere in Tanzania, Africa and the whole world.
- (3) Teaching people the Word of God and baptizing those who believe in Jesus Christ.
- (4) Serving people fully spiritually, physically and mentally in their environment, considering:-
 - (a) Spiritual services
 - (b) Physical, mental and environmental services.
- (5) Marrying Christians who are followers of MCT and their spouses who are followers of other churches with the same faith as MCT, who are blameless in the church and bless their children.
- (6) Conducting funeral services based on the Bible and MCT procedures.
- (7) To involve all Christians in the works of the Church and the Nation, Spiritually and physically and intellectually.
- (8) To hold spiritual revival meetings with special preaching of the Gospel.

SECTION IV: FOLLOWING AND ASSOCIATION

In order for a person to be considered an MCT partner, it is necessary to fulfill the following things:-

MCT PARTNER is a person who believed in the Lord Jesus Christ and his name was registered in the list of MCT believers and baptized. And through Catechism training.

A Christian moving from an Evangelical Church

A believer from another Evangelical Church affiliated with MCT who wants to become a member of MCT must meet the following conditions:-

- (1) He will clearly admit that he accepts the Faith of MCT,
- (2) He shall accept the MCT Constitution.
- (3) He will bring a letter from his former Church testifying that he was baptized and was partaking of the Lord's Supper, and then he will be received in full MCT Fellowship.

A Christian who moves from a Village / Street Church of MCT to a Church within MCT

A Christian who moves from one MCT church to another, in order to be recognized in the place he moved to, must bring:-

- (a) Letter of identification.
- (b) Certificates of baptism and communion.

A baptized Christian who lives or has moved outside of Tanzania.

A believer of MCT who moved or lives outside of Tanzania.

- (1) He will continue to be recognized as a MCT believer if he gives his information about where he lives to the secretary of the Synod where he came from and explains how he is being served spiritually where he is.
- (2) He will be involved in the development of the Church through the General Secretary.

A Christian who moves from a non-evangelical Church

A member of another non-evangelical church that is not affiliated with MCT if he wants to become a member:-

- (1) He will complete all the requirements of a Catechism student; then
- (2) If he is baptized then he will be received into the full fellowship of the MCT.

The fall of the Christian and Warnings

The warnings of believers/associates follow the following order:

- (1) If a Christian is offended by anything, efforts will be made for that person to show him love and bring him back according to the scriptures in **Galatians 6:1, 2 Corinthians 2:6,**
- (2) If a Christian is unfaithful or deviates from the true path, he will be warned by church leaders as instructed in Galatians 6:1; 7-8,
- (3) If a Christian does not accept being warned or advised, the Words written in Matthew 18:15-17 should be fulfilled and his association will cease with MCT.

SECTION V: LEADERSHIP

Characteristics of church leaders

Before a believer is chosen to be a leader at any level, it is necessary he should be a Christian tested according to the Faith of MCT. The important factors considered in choosing leaders include the following qualities:-

- (1) Mentioned in **1 Timothy 3:1-7;**
- (2) Calling and service
He should be a Spiritual Christian who fully follows the Faith of MCT and who agrees to serve Jesus Christ as the Lord Jesus gave himself for many and should be able to lead.
- (3) Life, Behavior and Conduct
He should have an attractive conduct and his life should be exemplary and attractive in front of his fellow Christians due to his humility, peace, and habit of praying and should not be physically and spiritually lazy.
- (4) Home life. His home life should be a good example and a clean example for others, especially in leadership and cooperation and providing Christian Education in his home
- (5) The effort to learn and develop. He should have the desire and ability to develop himself and learn new worldly things, especially the Holy Scriptures and the common education of the world.

LEADERS OF THE METHODIST CHURCH

There will be the following MCT leaders:-

- (1) Presiding Bishop
- (2) General Secretary of the conference (he will be a pastor)
- (3) Bishops of synods
- (4) Secretaries of synods (they will be pastors)
- (5) Pastor leader of the Circuit
- (6) Church evangelists
- (7) Elders of the church
- (8) Deacons of churches
- (9) Other leaders as per the leadership structure.

PRESIDING BISHOP

- (1) The Archbishop is the Overseeing Leader of the MCT Conference (Conference) and is the Chief Speaker of the conference
- (2) He will serve in that position for a period of five years and can be re-elected for that term once, and after that he is not allowed to run for that position again, he will be a retired Bishop.
- (3) The Archbishop will be elected from among the Bishops of the Synod and retired Bishops of the Synod who have never held that office.

Duties of the Arch bishop

The duties of the Arch bishop are:-

- (1) Convening the MCT Bishops' speech twice or more a year to ask God to build, strengthen and maintain peace in the Church by bringing all things before him through prayer.
- (2) To be the chairman of the following Councils;-
 - (a) General meeting of the conference

- (b) Council of Bishops
 - (c) General meeting of the executive committee
- (3) To supervise the Revival Meeting of the whole Church, which will be held in every Synod every year for the purpose of:-
- (a) Bringing revival to God's people by worshiping and praying to God and preaching and teaching the Word of God;
 - (b) To evaluate the progress of the whole church.
- (4) To lay hands on the Bishops-elect of the MCT in cooperation with the Bishops of the MCT as well as the Bishops of the Evangelical Churches cooperating with the MCT and to cooperate in such invitations in those Churches.
- (5) Elevating MCT Bishops to work in collaboration with other MCT Bishops
- (6) To be the administrator and guardian of the constitution of MCT;
 - (7) Visiting all MCT Synods to understand the work of the entire Church and how the Church has grown and strengthened and to consult with the Bishops of the Synod in various aspects of the development of the Relevant Synod;
 - (8) Organizing regular and emergency Conference meetings and Conferences of the Council of Bishops;

To build and strengthen the relationship of MCT with various churches and other groups with faiths different from MCT inside and outside Tanzania;
 - (9) To supervise closely and take appropriate measures to ensure that conflicts that arise are resolved in a short time in response to Article X of this constitution;
 - (10) Supervising MCT church development activities. Laying hands on
 - (11) The chosen pastors in collaboration with other Bishops who will be present.

THE BISHOP OF THE SYNOD

The Synod Bishop is the executive leader of the MCT Synod and will be responsible for the conference, the Archbishop, the Council of Bishops, the General Meeting of the MCT Executive Committee and the Synod Executive Committee Council.

Qualifications of the Bishop of the Synod

The Bishop of the Synod, in addition to having the qualities specified in section v, qualities of a leader, will also have the following qualities:

- (1) He should be at least 35 years old.
- (2) Have a Diploma in Theology and above, obtained from a college recognized by MCT.
- (3) He should have at least five (5) years of pastoral work experience in the Methodist MCT church.
- (4) He should have a vision to build the Church and manage the tasks of leading the Church with humility and integrity.
- (5) He should have a witness (proof) to give the tithe.

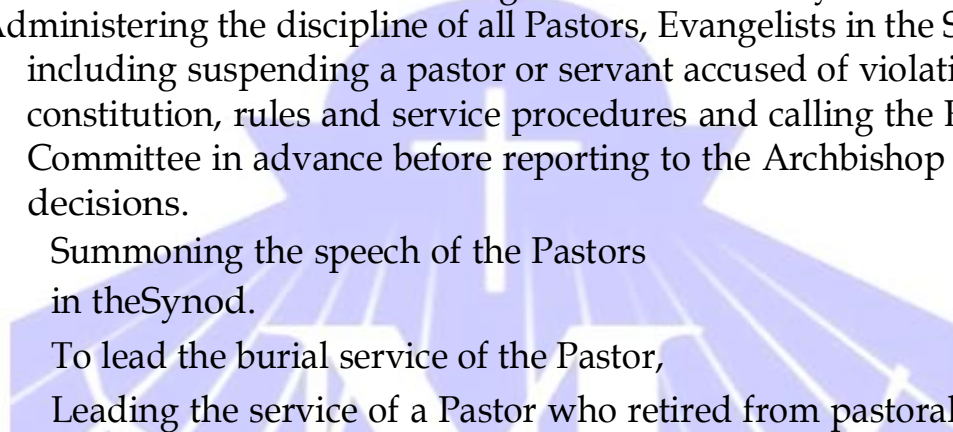
Duties of the Bishop of the Synod

The functions of the Synod Bishop are:-

- (1) To be the leader and chief speaker of the following Synod:-
 - (a) Preaching
 - (b) Praying
 - (c) Giving spiritual advice
 - (d) To baptize
 - (e) Participating in the Lord's Supper, no
 - (f) Doing other pastoral work to fulfill
- (2) Responsible for the Executive Committee of the Conference, the Archbishop, the Council of Bishops, the Executive Committee of the Synod.
- (3) Calling and chairing meetings of the Synod and the Executive Committee of the Synod.
- (4) Convening regular and emergency Synod meetings.
- (5) To lay hands on the chosen pastors in collaboration with the

- Archbishop and other Bishops who will be present.
- (6) Participating in laying hands on MCT Bishops-elect.



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- (7) To advise the Archbishop in the implementation of the vision, mission, and purpose of the Church.
 - (8) To advise the Archbishop on the Church's relations with other Denominations and other institutions outside the Church.
 - (9) Participating in resolving spiritual conflicts with the administration he will receive from the Archbishop.
 - (10) To participate in other tasks of the Council of Bishops as directed by the Archbishop.
 - (11) Visiting Circuits in Synod,
 - (12) To monitor the consideration of the conference decision by the Executive Committee of the Synod,
 - (13) To lead the MCT General Meeting to be held in the Synod
 - (14) Administering the discipline of all Pastors, Evangelists in the Synod including suspending a pastor or servant accused of violating the constitution, rules and service procedures and calling the Executive Committee in advance before reporting to the Archbishop for final decisions.
 - (15) Summoning the speech of the Pastors in the Synod.
 - (16) To lead the burial service of the Pastor,
 - (17) Leading the service of a Pastor who retired from pastoral work.

Retirement from Episcopal work

A Bishop shall cease to be a Bishop if;-

- (1) He will resign voluntarily, by giving three months' notice.
- (2) He will be required to resign on the advice of a Doctor
- (3) He will be removed from the Bishopric by being proven in the MCT Executive Committee Meeting to commit a shameful act or sin such as:-
 - (a) Killing someone intentionally
 - (b) Theft of any kind
 - (c) Adultery and fornication
 - (d) Sexual harassment
 - (e) Intoxication of any kind (alcohol, narcotics or drugs)

- (f) Abusing the aid provided by all kinds of extortionists.
- (g) Engaging in anything that according to the laws of Tanzania is a criminal offense or economic sabotage.
- (4) He will be found guilty in Court and sentenced to imprisonment.
- (5) He will continue to live a life that is contrary to the Word of God, despite being warned and advised to correct himself.
- (6) He will misrepresent or not maintain the truth of God's Word.
- (7) He will fail to manage or he will intentionally distort the constitution of MCT.
- (8) He will be unable to manage important leadership roles and cause the Synod to see itself as not part of the MCT and to want to separate or the Synod to elevate itself and disrespect the leadership of the MCT, the rules and procedures of the church.
- (9) He will use the resources of the church contrary to the financial rules or he will be unable to manage the good use according to the existing financial rules.
- (10) He will serve in that position for a period of four years and can be re-elected for the same period only once.

Procedure for removing the Bishopric (Archbishop and Synod Bishop) of MCT

The bishop of MCT who will be accused of the things mentioned in section v, limitation of Episcopal work (3), (5), (6), (7), (8) and (9) will be stripped of his episcopate in the following order:-

- (1) The Council of the Executive Committee of the conference will form a commission to investigate the existing suspicions.
- (2) The Commission will question the Bishop and anyone who has information about the allegations and will give the Bishop in question a chance to defend himself.
- (3) The Commission will prepare a report and send it to the Council of Bishops who will submit a written motion to the MCT Executive Committee attaching the Commission's report confirming the allegations against the Bishop and the proposal to strip him of the Bishopric.
- (4) The Council of the Executive Committee of the MCT will discuss the accusations and proposals to remove him from the Bishopric and then give him a chance to defend himself.

- (5) If the Executive Committee approves by open votes more than fifty percent (50%);
- (6) The decision of the Conference regarding the removal of the Bishopric is final and will not be questioned by any other authority.

A bishop who resigns due to the reasons mentioned in section v limitation of episcopacy (1), (2) and (10) will continue to do pastoral work not related to leadership to the extent that he will be asked to do so. He will continue to be cared for by the church until he dies. In addition, the Bishop's widow and children under the age of 18 will also continue to be cared for by the church until the widow dies or the child reaches the age of 18.

The procedure for filling the position of Archbishop, if the position is vacant before the end of his term.

- (1) In the event that the Archbishop's position of power becomes vacant due to:
 - (a) Archbishop dies
 - (b) Archbishop to resign himself
 - (c) The Archbishop is removed from the Bishopric in response to this constitution; then, the Council of Bishops will choose one from among the Bishops to act within six months.

The leading pastor of the Circuit

The lead pastor of the Circuit will be appointed by the Archbishop of MCT from among the Pastors in charge of the Circuit and will be the leader in charge of the Circuit and will be responsible to the Bishop of the Synod.

Duties of the Pastor Leader of the Circuit

The lead pastor of the Circuit will also perform the following tasks;-

- (1) To be the Chairman of the Council of the Executive Committee of the Circuit together with its bodies.
- (2) To do all the Pastoral work as specified in section v, the work of the Circuit Pastor (1-14).
- (3) Managing the implementation of all high-level decisions;

- (4) To be the chairman of the Executive Committee Council as well as the meetings of the Circuit;
- (5) Providing important information to higher levels for the system that will exist;
- (6) Receive and implement the decision of the Executive Committee of the Synod;
- (7) To inform the Bishop of all the problems that will arise in the Circuit and above all the Government matters;
- (8) Summoning the speech of Pastors in the Circuit;
- (9) Supervise revival meetings in the Circuit;
- (10) Planning and managing revival meetings in the Circuit;

THE SHEPHERD

The pastor is a MCT leader who has the required qualities in response to the aforementioned qualities of a leader, who has been laid hands by the Archbishop in Ordination and given a pastoral certificate.

CHARACTERISTICS OF A SHEPHERD

The qualities of a pastor include having the qualities specified in the qualities of a leader, he will also have the following qualities:-

- (1) A Christian with a good testimony and basic and continuing education; and has graduated from a Theological College or a Bible College recognized by MCT at least at the Certificate level; or
- (2) An evangelist who is at least 30 years old and has at least four years of experience as an evangelist within the Methodist Church.
- (3) Who has the testimony to give the Tenth Clause;
- (4) He must have one wife and a marriage certificate.

PROCEDURE FOR FINDING A SHEPHERD

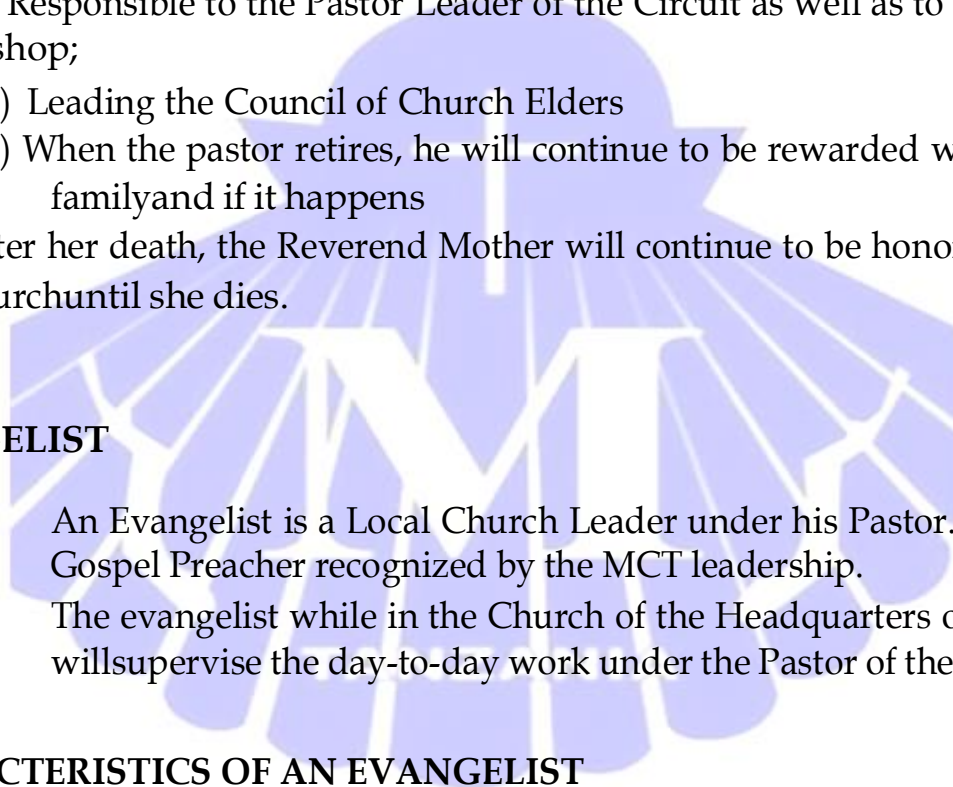
The MCT Pastor will be found in the following manner:-

- (1) He will pray at the Local/Street Church,
- (2) He will be voted yes and they will be sent to the Circuit,
- (3) The Circuit will vote for him, then they will send to the Synod,
- (4) The Synod will approve him by vote and then either go to study Theology or be accepted at work and it will be based on his opinions,
- (5) And finally, the Synod will take him to the conference for further interviews.

DUTIES OF A SHEPHERD

The leading pastor of the local Church (Local Church) MCT will perform the following tasks:-

- (1) Be the leader of the local Church;
- (2) Arriving at a local church in Circuit regularly:-
- (3) To visit all the Christians of the local Church to get:-
 - (a) Knowing them
 - (b) To see if they are safe
 - (c) To comfort those who are suffering, to advise and warn those who have sinned in order to return to the Lord
- (4) Provide pastoral services in every local church located in the Circuit area.
 - (a) Preaching and teaching the Word of God.
 - (b) To provide Holy Communion services in accordance with the procedures of the MCT that will exist.
 - (c) Praying for Christians and the works of God.
 - (d) Leading Worship.
 - (e) Leading the Service when the Bishop serving as the Lead Pastor of the Circuit is not present;
 - (f) Sealing Christian marriages with MCT procedures.
 - (g) Blessing children;
 - (h) Laying foundation stones in buildings;
 - (i) Dedicating Church buildings, new houses, things, equipment, instruments, etc.;
 - (j) Opening buildings.
 - (k) Bury the dead in accordance with existing MCT procedures.
 - (l) Laying hands on the ministers of the Church; Elders, Deacons.
 - (m) Collaborating with Evangelists, Elders, and Church Deacons to select and evaluate Catechism students who are worthy of baptism.
 - (n) To teach Christians the Word of God in various ways so that they live a Holy life pleasing to God.
 - (o) To conduct Gospel and revival meetings and he will follow the laws of the country through the leadership of the Government where he will be;

- 
- (p) Summoning the preaching of Evangelists, Elders and Church Ministers and Department Leaders.
 - (5) Teaching Evangelists, Elders and Church Ministers about their service to the church;
 - (6) Managing Church issues before the Government including Church grounds;
 - (7) Encourage and emphasize the Constitution, morals, procedures and laws of the Church;
 - (8) Encourage the Evangelists to write and submit information about their work to the Pastor Leader of the Circuit, every month which he will combine and send to the Bishop;
 - (9) Responsible to the Pastor Leader of the Circuit as well as to the Bishop;
 - (10) Leading the Council of Church Elders
 - (11) When the pastor retires, he will continue to be rewarded with his family and if it happens
After her death, the Reverend Mother will continue to be honored by the church until she dies.

EVANGELIST

- (1) An Evangelist is a Local Church Leader under his Pastor. Or a Gospel Preacher recognized by the MCT leadership.
- (2) The evangelist while in the Church of the Headquarters of the Circuit will supervise the day-to-day work under the Pastor of the Circuit.

CHARACTERISTICS OF AN EVANGELIST

An evangelist, in addition to having the qualities listed in Article 16, will also have the following qualities:-

- (1) Have at least a Basic Education and continue with a good testimony, a Certificate of Biblical or Theological Education from a Biblical or Theological institution recognized by MCT, or
- (2) A Christian with a good testimony and demonstrated the ability to do evangelistic work, Christian faith and conduct and be at least 20 years old, faithful and patient in daily life;

- (3) The one who has the testimony to give the Tenth Clause.

Works of the Evangelist

The duties of an evangelist are:-

- (1) Leading church services
- (2) Preaching and teaching the Word of God.
- (3) Visiting all Christians in the Church so that
 - (a) To Know them
 - (b) To See them as safe
 - (c) To comfort the afflicted
 - (d) To advise and warn those who have erred to return to the Lord
- (4) Visiting non-Christian neighbors, especially those who are sick, needy and in trouble
 - (a) Knowing them
 - (b) Witnessing the Word of God
 - (c) To pray for them
 - (d) Comforting them
 - (e) To help them
 - (f) To advise them
- (5) Burying dead Christians
- (6) Encourage and emphasize the Constitution, Ethics, Procedures and Laws of MCT.
- (7) Teaching the Catechism and preparing the Catechism students for full membership in the Church.
- (8) Collaborate with Elders and Church Ministers to select and evaluate Catechism Students who are worthy of baptism; Stopping the work
- (9) or providing services to an Elder or Deacon of the Church or any Leader in the Local Church who is accused of violating Service Rules and Procedures and Calling the Council of the Local Church in advance which will give the final decision;
- (10) Be the chairman of the Church Council of the place where there is no Pastor;
- (11) To write and send to the Pastor a report of his work every month;
- (12) Accountability to the Circuit Pastor.

CHURCH CHAIRMAN

The Chairman of the Church is the Assistant Leader of the Pastor/Evangelist of the Circuit/Local Church chosen by Christians and laid hands by the Pastor.

CHARACTERISTICS OF CHURCH PRESIDENT

THE CHARACTERISTICS OF CHURCH CHAIRMAN ARE:-

(1) In response to 1 Timothy 3:1-7:

- (a) An innocent person.
- (b) Husband of one wife.
- (c) Modest.
- (d) Wise.
- (e) Man of order.
- (f) Host.
- (g) Who knows how to teach
- (h) He is not a drunkard.
- (i) I am not a hit man.
- (j) Gentle.
- (k) He should not be an argumentative person.
- (l) He should not be a person who loves and desires shameful money.
- (m) One who manages his house well.
- (n) He who knows how to subdue children in patience.
- (o) He is not a converted person.
- (p) Patient.
- (q) He is not ambiguous.
- (r) He should be witnessed by people outside.
- (s) One who holds the secret of faith in a pure intention
- (t) The one who has the testimony (proof) of giving the tenth part.

Duties of the Chairman of the Church.

The duties of the Chairman of the Methodist Church are:-

- (1) Helping the Pastor and Evangelist of the Local Church to manage all matters of the Local Church.
- (2) Collaborating with the Pastor and the Evangelist to visit Christians and non-Christians;

- (3) Collaborating with the Pastor and the Evangelist in the process of selecting and evaluating Catechism Students who deserve to be baptized.
- (4) To lead Church services according to his gifts.
- (5) Preaching and teaching the Word of God according to his gifts, his testimony and his knowledge of the Word of God.
- (6) Administering the Constitution, Morals, Procedures and Laws of the Church and its bodies.
- (7) Helping the Pastor to distribute bread and cups in the Holy Communion Service (Lord's Table).
- (8) Be a member of the Circuit Council.
- (9) Responsible to the Evangelist of the Local Church and to the Pastor;
- (10) Supervising various worship activities including making sure the money is counted and handed over to the cashiers.

DEACON OF THE CHURCH

Deacon of Church no Methodist it is Leader Helper of Pastor/Evangelist.

He will be chosen by Christians and laid hands by the Pastor.

Qualities of a Church Deacon

The characteristics of a deacon of the Church are:

- (1) In response to 1 Timothy 3:1-7:
 - (a) An innocent person.
 - (b) Wife of one wife or wife of one husband;
 - (c) Modest.
 - (d) Wise.
 - (e) Man of order.
 - (f) Host.
 - (g) Who knows how to teach
 - (h) He is not a drunkard.
 - (i) I am not a hit man.
 - (j) Gentle.
 - (k) He should not be an argumentative person.
 - (l) He should not be a person who loves or desires shameful money.

- (m) One who manages his house well.
- (n) He who knows how to subdue his children in patience.
- (o) He should not be a converted person.
- (p) May the good be witnessed by people outside.
- (q) Resilient.
- (r) Not ambiguous.
- (s) He who holds the secret of Faith in a pure intention.

- (2) He should have a witness (proof) to give the tithe.

Duties of a Church Minister

The duties of a Church Minister are:-

- (1) Helping the Pastor and Evangelist of the Local Church in all matters of the Church.
- (2) Taking care of the Church building by checking its cleanliness, decoration, and maintenance.
- (3) Participating in selecting and preparing Catechism students who are worthy of baptism.
- (4) Administering the constitution, morals, procedures, and laws of the Church and its bodies;
- (5) Supervising various worship activities including ensuring stability and funds are counted and handed over to the treasurer.

MCT CHOIR MEMBER

An MCT Choir member is a Church Minister through singing through the Choir or Praise Group in the Church.

Qualifications of an MCT Choir Member are:-

Along with the qualities mentioned in 2 Timothy 2:15 and James 2:17, other qualities of an MCT Choir member are:

- (1) Believing in the Lord Jesus Christ;
- (2) Be baptized and partake of the Lord's Supper;
- (3) Testimony to issue the Tenth Clause;
- (4) Live a clean life;
- (5) Participating in the work of the Church;
- (6) Learning the Word of God;
- (7) Participating in prayer services;
- (8) Giving to God;
- (9) Loving God;
- (10) Loving God's people;
- (11) Self-respect;
- (12) Respect others;
- (13) Be spiritually and physically clean.

Role of the MCT Choir Member

The duties of the MCT Choir Member are:-

- (1) To follow the constitution of MCT and its Rules, including good morals and decent dressing;
- (2) Lead songs in worship with obedience and respect.

Service procedure for Retired Church Servants

Retired Servants (Bishop, Pastor, Evangelist, Elder and Church Deacons):

- (1) He can be given opportunities to serve as those at work see fit after being requested by those at work;

- (2) If the Elder/Deacon of the Church is not re-elected, he will not lose the election if his hands are placed on him, so he will be able to be asked to help serve as an Elder/Deacon of the Church in that Church.
- (3) The Elder/Deacon of the Church will be only for the church that chose him.

Official Clothing and Accessories for MCT Leaders and Staff.

The Bishop's official clothing and accessories are:

- (1) Purple or red shirt (short or long sleeves) with a white collar.
- (2) Red woven robe and black stole with MCT Logo (long sleeves).
- (3) Purple robe (long sleeves).
- (4) Black robe (long sleeves).
- (5) White stole with MCT Logo.
- (6) Purple stole with MCT Logo.
- (7) White or black or purple belt.
- (8) The neck cross of gold or silver or all wood should not have any image.
- (9) Episcopal ring.
- (10) Episcopal staff.
- (11) A bishop's seat in each Circuit.

The official dress of the Pastor is:-

- (1) White robe (long sleeves) with black stole with MCT Logo.
- (2) Black robe (long sleeves).
- (3) A black shirt (long or short sleeved) with the MCT Logo, and a white collar.
- (4) A blue or navy blue shirt (long or short sleeved) with the MCT Logo and a white collar.
- (5) Gray shirt (long or short sleeves) with MCT Logo and white collar.
- (6) Black or white or green belt.

The official dress of the Evangelist is:-

- (1) White (long sleeve) woven robe with MCT Logo.

The official dress of the Elder of the Church is:-

- (1) White robe (short sleeves) only for Holy Communion day;
- (2) Any decent garment sewn with dignity, neatness and ethics.

The official dress of the Deacon of the Church is:-

- (1) Any dress of honor was sewn decently, neatly and ethically.

The official dress of the worship leader is:-

- (1) Any dignified garment that is decently tailored, neat and ethical.

The official dress of the MCT Choir is:-

- (1) Tight-fitting uniforms that will be sewn decently, neatly and ethically;
- (2) Various similar robes.

MCT Partner Apparel

A MCT member must wear modest clothing and morals that give glory to God.

Christian church (MCT)

A Christian is a person who believes in Jesus Christ as the savior of his life and is baptized in the MCT Church or another church accepted by the MCT.

Duties and Rights of a Christian of the MCT Church:

- (1) An MCT Christian will be responsible for:-
 - (a) Attending services, seminars and various Gospel Meetings.
 - (b) Giving Zakat, Christian Fee, Alms and Offerings including various donations.
 - (c) Fully giving of strength and wealth in the work of spreading the Gospel and the construction of Church buildings.

- (d) Proud to be a stakeholder in community services and investments (schools, radio, television, etc.) of MCT.
 - (e) Using gifts, talents and professions to support the activities of the Church.
- MCT Christian shall have the following Rights:
- (a) Be baptized and join the Church by following the established procedures.
 - (b) To choose and be elected in the leadership of the church according to the existing procedures.
 - (c) to be given information on the income and use of church funds.
 - (d) to be given a schedule and participate in worship and church meetings in response to church procedures.
 - (e) to be given rates for the implementation of projects and plans of the Church.

MCT Diaspora

The Church will recognize the importance of continuing to take care of and involve MCT believers who live abroad by moving or staying there for a long time those who are witnessed to live the MCT Faith, by establishing services there if the number is large or through electronic networks by involving them in worship and Church development activities in Tanzania.

- (1) The process of relations with the Diaspora will be carried out by the Office of the General Secretary of the MCT under the Archbishop who will be responsible for identifying areas of service in the Diaspora who will give instructions to the Secretaries of the Synod regarding the effective implementation and wider interests of the Church.
- (2) The Secretary General will provide Diaspora Performance Information to the Executive Council of the General Assembly.

MCT Church Property Trustees;

The Trustees (The Registered Trustees of the Methodist Church in Tanzania) like the Board, are the people who protect the property of MCT which is not removable and removable. The MCT shall have not more than seven and not less than five

Trustees.



- (1) Three pastors (with education and ability to understand various things).
- (2) Four Christians (two men and two women) with education and knowledge of various things.
- (3) The chairman will be chosen from among those chosen. Of trustees
- (4) And they will be elected after five years.

Executives

The Chief Executives are as follows:-

- (1) Secretary General.
- (2) French Accountant.
- (3) Secretary of the Synod.
- (4) Accountant of the Synod.
- (5) Circuit Accountant.
- (6) Circuit Secretary.
- (7) Local Church Accountant.

General Secretary

The General Secretary, who is the Chief Executive and Responsible Officer under the Archbishop, will be elected by the Executive Committee of the MCT, will be the ordained Pastor.

Qualifications of the Secretary General

Along with the qualifications mentioned in article 16, the General Secretary must also have the following qualifications:-

- (1) He should have at least two years of service experience in the MCT Church.
- (2) He should be monogamous or legally married.
- (3) He should be at least 35 years old.
- (4) Have a diploma in Theology and continue from a University recognized by MCT.

Functions of the Secretary General

The duties of the General Secretary are:-

- (1) To prepare all policies that ensure that the MCT Church provides full spiritual, soul and body services.
- (2) The Chief responsible officer of MCT under the Archbishop and the Executive Committee of MCT;
- (3) Prepare plans for the development of the whole church by involving the Synod, the Council of the Executive Committee of the Conference and the Council of Bishops and all Departments of the MCT.
- (4) Coordinating the procedure for sending the Bishops to the Synod after the election as directed by the MCT Executive Committee.
- (5) To manage all the Policies and Programs to be set by the Conference.
- (6) To manage plans for the acquisition of funds for the implementation of the Church's development plans.
- (7) Inviting Members of the Conference, the Council of Bishops, and the Executive Committee of the Conference.
- (8) To prepare a procedure for making recommendations for amendments to the constitution in response to the Constitution as will be ordered by the Conference after consulting and being directed by the Archbishop.
- (9) To advise the Archbishop and the Conference on all matters of the Church.
- (10) Supervising the Secretaries of the Synod on all matters concerning the Conference.
- (11) Coordinating the preparation of work plans for the Synod, and Preparing the Church's short-term and long-term strategic plan to be prepared by the Planning Committee and presented to the Executive Committee and after that to the Conference for approval. To lead the
- (12) Meetings of the Synod Secretaries.
- (13) To prepare information on the implementation of plans and connect with financial information every three months or any period and submit it to the Council of Bishops and the Executive Committee of the Conference.

- (14) Communicating, through the Archbishop, or directly as the Archbishop will delegate, with bodies outside the Church regarding all non-pastoral matters.



- (15) Preparing information on the implementation of conference decisions for the period of the main conference;
- (16) Supervising the issues of employment, selection, performance and discipline of all employees under the headquarters, including the disciplinary issues of the Synod Secretaries in collaboration with the Synod Bishop's Office, in accordance with existing work procedures.
- (17) Supervise the recruitment of all high-level expert staff at the Synod Headquarters.
- (18) To prepare all systems, guidelines and procedures for good governance in the MCT Church, and to submit it to the Executive Council of the Conference, to be approved.
- (19) of the State at all levels and prepare the relevant procedure regarding that management.
- (20) Supervise the operation of the administrative work of the Headquarters office including the performance of work and payment of salaries and benefits to Bishops, Pastors, Evangelists, and other
- (21) Manage the acquisition, use, maintenance and disposal of all resources under the authority of the Headquarters. Supervising the provision of Audit
- (22) Committee information and the implementation of Internal and External Auditor recommendations on behalf of the Executive Council of the Conference.
- (23) Prepare a church structure that enables the effective implementation of the Church's responsibilities and submit it to the Executive Council of the Conference for approval.
- (24) Collaborating with the Finance Committee in recommending changes in the interests of Bishops, Pastors, Evangelists and other servants based on the Church's financial capacity as well as its principles and submitting to the Executive Council of the Conference for approval.
- (25) Collaborate with participating churches and MCT and its agencies and various stakeholders by setting implementation strategies including providing guidelines to the Synod.
- (26) Keeping confidential and public records of all staff including Pastors and Evangelists except for Bishops

which will be kept in the office of the Archbishop along with the information of the Secretary General.

- (27) Be the Chairman of the Management meetings.

Secretary of the Synod

The Secretary of the Synod is the executive and responsible officer of the Synod under the Bishop of the Synod and is elected by the Executive Committee of the Synod.

Qualifications of the Synod Secretary

Along with the qualifications mentioned in Article 16, the Synod Secretary must also have the following qualifications:-

- (1) He should be a pastor with laid hands and a good testimony.
- (2) Must have at least four years of service experience in MCT.
- (3) He should be at least 35 years old.
- (4) He should have a diploma in Theology and continue from a college recognized by MCT.
- (5) He should have the testimony to give the Tenth Clause.

Duties of the Secretary of the Synod

The duties of the Synod Secretary are:-

- (1) Executive Officer and Chief Responsible of the Synod under the Bishop of the Synod.
- (2) Synod Secretary and Synod Executive Committee.
- (3) Member of the Council of the Executive Committee of the Conference.
- (4) To convene meetings of the Synod, the Executive Committee of the Synod after Consultation and directed by the Bishop of the Synod.
- (5) To be responsible for the General Secretary and the Bishop of the Synod in implementing the decisions of the MCT;
- (6) Convene and lead meetings of Circuit Secretaries and evaluate the Performance of Circuit offices.
- (7) To prepare a procedure for issuing and presenting proposals for

amendmentsto the Constitution in response to the Constitution as will be ordered by the Conference after consulting with the Bishop of the Synod.

- (8) To follow the guidelines provided by MCT Headquarters, Government, as well as the Christian Community of Tanzania (CCT) at the Synod level and



to set implementation strategies including providing guidelines to the Circuit.

- (9) Supervise the preparation of the strategic plan and short and long term work and submit it to the Executive Committee of the Synod and after that to the Executive Committee of the Conference
- (10) Managing employment and taking administrative measures for employees who fall under the authority of the Synod.
- (11) To prepare information on the implementation of the Strategic Plan and consolidate financial information every three months or in any period when needed and submit it to the Executive Committee of MCT. To prepare
- (12) Information on the implementation of the decision of the Conference for the Entire period of the Conference.
- (13) Supervise the recruitment of all employees employed by the Synod
- (14) Supervise the implementation of the Internal Auditor's recommendations on behalf of the Bishop of the Synod.
- (15) Keeping confidential and public records of staff employed by the Synod

Secretary of the Circuit, Street or Local Church

The Secretary of the Circuit, Street or Local Church is the Chief Executive of the Circuit or Local Church and will be elected by the Council of the Circuit or the Church of the relevant Location. Qualifications of a Circuit or Local Church Secretary

The Secretary of the Circuit or of the Local Church in addition to the qualifications mentioned in Article 16 must also have the following qualifications:-

- (1) He should have experience in Church work from three years onwards.
- (2) Be either an Elder or a Deacon of the Church.
- (3) He should have the ability and courage to stand before the Allies.
- (4) He should be able to manage the Constitution and Decisions of the Executive Committee of The Circuit or of the Local Church.
- (5) He should be able to prepare announcements of the Church and prepare a summary of the meetings of the Circuit or of the Local

Church.

(6)He should have a testimony to give the Tenth Clause.



The duties of the Secretary of the Circuit or the local or the Local Church are:-

- (1) The Chief Executive of the Circuit or of the local Church.
- (2) Preparing Church announcements and writing summaries of Circuit or local Church meetings.
- (3) To prepare the information of the Circuit, or of the Local Church for Presenting them to the Synod, or Circuit.
- (4) Presenting the resolutions of the meetings of the Executive Committee of the Circuit or the Local Church at the relevant level.

SECTION VI: ELECTION AND EMPLOYMENT PROCEDURE.

THE BISHOP

The Bishop of the Synod will be elected by the General Assembly of the Conference in the following order:

- (1) He will be chosen from among the ordained Pastors of MCT with the qualifications mentioned in Article 24 of this Constitution.
- (2) The one who gets the most votes will be the Bishop of MCT.
- (3) The bishop-elect will be consecrated and installed by the Archbishop in Collaboration with the present Bishops of the MCT.

THE ARCHBISHOP

The Archbishop will be elected by the General Assembly of the Conference in the following order:-

- (1) He will be chosen from among the active and retired Bishops. He
- (2) will be elected every five years or whenever his position becomes vacant for any reason.
- (3) The election of the MCT Archbishop will be held in the following order:-
 - (a) Active and retired bishops will be voted for election at the General Assembly.
 - (b) The bishop who gets the most votes will be the Archbishop.
 - (c) The Archbishop Elected shall be consecrated and installed by any Archbishop in conjunction with the Archbishops of the participating Churches and the MCT

THE PASTOR

The pastor will be found in the following order:-

- (1) An evangelist / Christian recommended being a Pastor.
- (2) An evangelist who graduated from the College of Theology and was witnessed by the Pastors in the SYNOD that he is suitable to be a Pastor and his name will be sent to France to be sent.
- (3) Evangelist / Partner will be chosen as Shepherd will be ordained and will be given MCT Examination document, he will return the document if he violates the procedures of his service.

EVANGELIST

The Evangelist will be found in the following manner

- (1) Student who is studying in a College of Theology which is recognized by MCT, when he completes his studies he will be sent by Synod or Conference.
- (2) A Christian who hears the call to serve the Lord, will be recommended by the Local Church within the Circuit after testing him and being satisfied with the conduct of his Faith, his service, his life and his education.

AN ELDER OF THE CHURCH

The Elder of the Church will be elected by the Church in the following order:-

- (1) Christians who participate in the Lord's Supper will propose the names of baptized Christians who are blameless in the Church.
- (2) A baptized Christian will be chosen as an Elder of the Church from among the blameless Christians in the Church.
- (3) The Christian who is elected by the majority of votes becomes the Elder of the Church.
- (4) A Christian, who has been chosen as an Elder of the Church, will be laid on hands and introduced to work by the Pastor.
- (5) A Christian elected as an Elder of the Church will serve for a period of three years unless there is a reason to remove him.
- (6) A Christian can continue to be elected as an Elder of the Church every three years if Christians wish to re-elect him.

DEACON OF THE CHURCH

The Deacon of the Church will be elected by the Local Church in the following order:-

- (1) Christians who share the Lord's Supper will recommend the names of baptized Christians who are blameless in the Church;
- (2) The proposed names will be voted on;
- (3) The Christian chosen by the majority of votes will be the Deacon of the Church;
- (4) A Christian chosen to be a Deacon of the Church will be laid hands and put to work by the Pastor;
- (5) A Christian elected as a Deacon of the Church will serve for a period of three years unless there is a reason to dismiss him;
- (6) A Christian can continue to be elected as a Deacon of the Church every three years if Christians wish to re-elect him.

BOARD OF TRUSTEES

The Board of Trustees is the supreme Board in charge of MCT's movable and immovable assets.

The Registered Trustees of the Methodist Church in Tanzania, no more than seven or less than five will be elected by the General Meeting in the following manner:-

- (1) Members of the General Assembly will propose the names of five Pastors and vote to find three Pastors.
- (2) Members of the General Assembly propose the names of eight Christians based on gender, and vote to name four;
- (3) The Trustees will be responsible for appointing an external Auditor of MCT's assets;
- (4) The Chairman of the Board of Trustees will be elected from among the elected Pastors.
- (5) Board members will be elected every five years.

Functions of the Board of Trustees

The duties of the Board of Trustees are:-

- (1) To maintain and manage grounds, houses, and any MCT removable and non-removable property wherever it is in the Circuit, Synod Conference and all Church Departments.
- (2) Ensuring that movable and immovable assets (including those purchased and used by choirs or various Church groups) are registered under the name of MCT in the Register of Church Assets.
- (3) Regulating the sale of immovable property. The church that is removed and
- (4) Give written permission to sell or mortgage MCT's property.
- (5) Provide information to the Executive Committee of the Conference;
- (6) To appoint every three years auditors and auditors of MCT assets who are registered with the National Board of Auditors (NBAA).

Limitation of Guarantors

The guarantor shall stop there:

- (1) When he suffers from mental illness.
- (2) When he suffers from a disease that will make him unable to see, hear, walk, or speak.
- (3) When he is found to be unfaithful to MCT assets.
- (4) When he dies.
- (5) When he resigns.
- (6) If he is not re-elected.

Secretary of the Circuit or Local Church

The Secretary of the Circuit or of the Local Church will be elected in the following manner:-

- (1) Members of the Circuit Council or of the Local Church will recommend three names among the Elders of the Church, Church Deacons and other members of the Circuit Council or of the Local Church.

- (2) Members of the Circuit Council or of the Local Church will vote on the names of the three people.
- (3) The one who gets the vote many that will be beaten he will be has been elected Secretary;
- (4) Such elections will be held every three years.

SECTION VII: COUNCILS, DIRECTORATE AND DEPARTMENTS

Councils

- (1) There will be decision councils of

The following MCTs:-

- a. Executive Committee of the Conference
- b. Council of Bishops
- c. Synod Executive Committee
- d. Council Circuit
- e. Village/Street Church Council
- f. General meeting of the village/local Church.

CONFERENCE

The conference is the main meeting of the MCT

Members of the Conference

Executive Committee of the Conference

1. Archbishop (Chairman)
2. Retired bishops (invited – no vote)
3. General secretary - Secretary of the Conference
4. All members of the Executive Committee
5. All pastors who are at work with laid hands
6. Elders of the Church who are members of the Synod (one from each Circuit).
7. Six women from each Synod (to be elected by women).
8. Six young people from each Synod, at least two women (to be elected by the young people).
9. MCT Lawyer (no vote).
10. 1 disabled representative from each Synod

Tasks of the Conference (General Assembly)

The functions of the Conference are:-

1. To elect an archbishop
2. To elect the Bishop of the Synod
3. Appointing and approving trustees (The Registered Trustee of the Methodist Church in Tanzania) seven (7).
4. To adopt the MCT constitution
5. Adopting Policies, Regulations and Laws.
6. Confirming the Secretary General
7. To approve the establishment and inauguration of the new Synod
8. Delegate the implementation of Church activities to the Executive Council of the Conference.
9. Receiving financial information and audits from the Chartered Accountant that are important or endanger the life of the Church.
10. To receive the annual performance report.

General Assembly of the Conference.

The General Assembly of the Conference will be held

1. Once per year
2. Whenever there is an emergency
3. Excerpts (agenda) of the MCT General Meeting will be specified in the MCT operating regulations

Executive Committee

The Council of the Executive Committee of the Conference is a high council that will supervise the implementation of all the activities of the Church under the Conference and the Archbishop.

Continental Members of the Executive Committee of the Conference

115. Members of the Council of the Executive Committee of the Conference are:-

1. Archbishop (Chairman)
2. All bishops
3. Secretary General
4. Secretary of the Synod
5. Chairmen of MCT Departments
6. Lawyer (consultant)
7. Retired bishops (welcome delegates)
8. accountants

Functions of the Council of the Executive Committee of the Conference

The tasks of the Conference Executive Committee are:-

1. To elect the Secretary General
2. To manage the policies, rules, laws and values of MCT and ensure that the instructions of the Conference are fulfilled in all the Churches of MCT and its departments.
3. To appoint the names of the chairpersons and members of the committees and boards of directors/departments.
4. To adopt the Church's financial communication standards.
5. To manage the operational activities of the directorate/department.
6. To elect or defend the members of the Constitution Committee.
7. Making agreements with missions or organizations that need to cooperate with MCT
8. Termination of contracts with missions or organizations when it is necessary to do so.
9. To discuss and approve the establishment and registration of an Institution or entity or Company for the operation of projects or economic and social activities within the MCT.
10. To discuss the application forms filled out by the missionaries applying to work with MCT to manage their contracts after acceptance.
11. Sending missionaries
12. To terminate the Missionary's contract in collaboration with the mission that sent him if the Missionary has violated the faith, Constitution, Policies, Rules and Procedures of MCT.
13. To terminate the contract with a Missionary who violates the laws of the country

14. To receive the annual information of the entire Church on behalf of the Conference and send the information to the Government.
15. To propose the dates of the Conference.

Meetings of the Council of the Executive Committee of the Conference

The Executive Council of the Conference will sit

1. Twice a year
2. Whenever there is an emergency.

MCT Council of Bishops

118. The Council of Bishops will be a body that will supervise and advise the Archbishop in matters of faith, vision, mission and purpose of the Church as well as internal and external relations in Tanzania.

Members of the Council of Bishops

Members of the Council of Bishops

1. Archbishop – Chairman
2. Bishops of the Synod
3. All retired bishops
4. (Invited)
5. Secretary General (Secretary has no vote)

The work of the Council of Bishops

The functions of the Council are:

1. Receiving information related to all matters of faith, mission and relationships and handling them.
2. To advise the Archbishop in the implementation of the vision, mission and purpose of the Church.
3. To propose guidelines that will govern relations between the Church and other Christian and non-Christian denominations inside and outside Tanzania.
4. To give advice to the archbishop on how to strengthen faith and solidarity within the Church.
5. To choose a temporary Archbishop when there is any problem with the Archbishop
6. To propose the dates of the private meetings of the Bishops and their content in the first meeting every year.
7. Preparing advice to give to the government, political parties and other groups when aiming to maintain national security and maintain the peace of the country.

8. Resolving spiritual and governance conflicts within the Church, the Church, by appointing Committees that will deal with the resolution of conflicts that come from outside the Church or that have been appealed by authorities outside the Church.
9. To suggest disciplinary and ethical committees that will deal with Pastors led by the Bishop and others for the laity that will be dealt with in accordance with the laws of the country ((Leaders responsible headquarters and Diocese) Secretaries/General Secretary).
10. To send Pastors who qualify for the pastoral course.
11. Transferring pastors from one Synod to another.
12. Removing or returning the Pastor to work.
13. To send Evangelists who graduate in Bible and Theology colleges.

Sessions of the Council of Bishops

The Council of Bishops will sit

1. Twice a year
2. Whenever there is an emergency

Board of Trustees

There will be a Trustee Council of MCT that will work in accordance with Article 124 of this constitution.

Members of the Board of Trustees

The members of the Trustee Council will be the following:–

1. Elected members no more than 7 or less than 5
2. Secretary General (Secretary)
3. Secretary of the Synod
4. Head of the Directorate of planning, investment, economy and development.
5. Lawyer
6. Accountant.

Functions of the Board of Trustees

124. The Board of Trustees will perform its duties as directed by the MCT Executive Committee.

Limitation of Trustee Council Members A member of the Board of Trustees shall cease to be a member when:–

1. When he suffers from mental illness
2. When he suffers from an illness that will make him unable to see, hear, walk or speak.
3. When he is found to be unfaithful to MCT assets
4. When he dies

5. When he retires
6. When his term of service ends.



Sessions of the Board of Trustees

The Board of Trustees will sit,

1. Twice a year
2. Whenever there is an emergency issue.

SYNOD

The Executive Committee of the Synod, will be the main body of the Synod.

Members of the Synod

132. The members of the Synod are:-

1. Synod Bishop (Chairman)
2. Shepherd in the middle of the Circuit
3. Secretary of the Synod
4. Accountant of the Synod
5. All Circuit Accountants
6. Chairmen of MCT units or departments located in the Synod
7. All pastors in the Diocese who are working and retired.
8. Elders of the Church, members of the Synod (one from each Circuit).
9. Three (3) women (elected by women)
10. Youth (3) (elected by youth)
11. One evangelist from each Circuit is chosen by the Synod based on gender balance.

Functions of the Synod

1.The functions of the Synod are:-

- a. To supervise the implementation of the Decision of the MCT Conference
- b. Administer MCT policies, rules and regulations
- c. To decide on the matters concerning the Synod brought by each Circuit Council in the Diocese.
- d. To elect the Synod Secretary
- e. Elect the Accountant of the Synod
- f. Adoption of proposals for amendments to the MCT Constitution at the Synod level to the Executive Council of the Conference.
- g. Proposing to the Conference the establishment of a new Synod.
- h. To delegate the implementation of Synod activities, Synod Executive Council.

a) When it is necessary to establish or divide a Synod, the Executive Council of the Synod will give its recommendations to the Executive Committee of the Conference regarding.

- i Established or divided Synod Name
- ii of Synod
- iii Boundaries of the Synod
- iv The location of the Headquarters of the new Synod is divided courtyard.
- v Preparation time
- v Required preparations The date of the
- vii inauguration of the new Synod
- viii The Secretary General of MCT will inform the Government and Organizations
- ix The General Secretary of the MCT will inform the Government and other organizations about the new Synod and its leadership.

b) In order for a new Synod to be established, the following things must be completed:-

- i Episcopal House
- ii The presence of a permanent office.
- iii The presence of a transport vehicle.
- iv Circuits should not be less than five
- v Christians should not be less than a thousand.
- vii
- viii There should be a permanent Church building.
- ix There should be a pastoral house
- x There should be information on the income (issues) of the area for evaluation.
- xi There should be an area of the Bishopric of not less than three acres.

2.To receive the annual performance report.

Synod Sessions

The Synod will sit

- a. Once a year
- b. Whenever there is an emergency.

Synod Executive Council.

The Executive Council of the Synod is the Council that oversees the implementation of all activities of the Synod under the Synod and monitors the implementation of the decision on behalf of the Conference.

Members of the Executive Council of the Synod.

The Executive Council of the Synod will have the following members:-

- 1) Synod Bishop (Chairman)
- 2) Pastor Leader of the Circuit
- 3) Secretary of the Synod
- 4) Circuit Accountant
- 5) Circuit Accountants
- 6) Chairmen and secretaries of MCT departments in the Circuit (they are appointed by the Executive Council of the Circuit).
- 7) Women (3) are elected by the youth

Functions of the Executive Council of the Synod

The functions of the Executive Council of the Synod are:-

- 1) To prepare information on the implementation of the decision of the Synod and the Circuit for the Executive Council of MCT.
- 2) To prepare the agenda of the Synod. Checked versions of Churches and encourage them Pastors, Evangelists and elders and Deacons, so that they encourage Christians to make offerings to God so that the Lord's work continues until it reaches a new place where God will allow the church to do its work.
- 3) To send Pastors and Evangelists who are sent in Synod and Conference.
- 4) Transferring Pastors and Evangelists in Circuits.
- 5) Setting and defining Circuit boundaries
- 6) Dealing with problems and conflicts on the Circuit.
- 7) Hiring departmental coordinators and other professionals under the authority of the Synod as well as dismissing them when necessary in accordance with the MCT's employment procedures.
- 8) Recommending to the Executive Council of the Conference, the names of Evangelists who will be chosen to join the Pastoral course.
- 9) To suspend the pastor and investigate his matter and then make recommendations to the Executive Council of the General Synod in accordance with the Operating Rules of the MCT
- 10) Dismissing the sent Evangelist if he fails to fulfill his duties according to service procedures.
- 11) Proposing and submitting to the Executive Council of the Conference, the name of the Institute/Company for the production and operation of economic and social projects or activities within the Synod.

- 12) Appoint the Chairmen of the Department and approve the names of the members of the Department and Institute/Company for production and operation projects or economic and social activities within the Synod.
- 13) To propose the dates of the Synod.
- 14) Managing MCT assets.

The meetings of the Executive Council of the Synod Executive Council will be held:

- 1) Twice (2) a year
- 2) Whenever there is an emergency

Circuit Council

The Circuit Council is the highest Council in the Circuit.

Members of the Circuit Council

- 1) Circuit Leader Pastor (Chairman)
- 2) All pastors in the Circuit.
- 3) All Evangelists in the Circuit.
- 4) Elder of the church.
- 5) Church Secretary and Accountant
- 6) Leaders of all Departments from each Church

Functions of the Circuit Council

The functions of the Circuit Council are:-

- 1) Managing and conducting spiritual meetings in the Circuit
- 2) To receive failed matters in the Circuit Councils and investigate them to reach a decision or present them to higher levels.
- 3) To determine marriage problems from the Circuit Councils.
- 4) To send to the Executive Council of the Synod the things that failed to be ordered at the Circuit level.
- 5) Recommend the establishment or division of the Circuit to the Executive Council of the Synod.
- 6) To prepare the laying on of hands service for the servants in the Circuit.
- 7) To encourage offerings and communication in all the Churches contained

within the Circuit.

- 8) Designing and considering plans and starting projects to develop Churches in the Circuit.
- 9) Designing and considering plans and starting projects to develop Churches in the Circuit.
- 10) To encourage young people to join Bible colleges.
- 11) Dealing with the transfer of Evangelists from one Circuit to another Circuit in the Synod.
- 12) Reviewing information on the work of the Circuit and giving advice on things that need to be strengthened.
- 13) Ensuring the Circuit has a familiar office.



Locations of the Circuit Council

The Circuit Council will sit

- 1) Twice a year
- 2) Whenever there is an emergency.

Local/local church

The Local/Street Church is an association of Christians from the same area who believed in the Lord Jesus Christ as their savior. The Local/Street Church is led by a pastor or evangelist in collaboration with the elders of the Church and the Deacons of the Church.

Each Local/Street Church will be registered in the Synod Office. Before the Local/Street Church is registered, it must have about 25 (twenty-five) spiritually mature Christians who can manage it even if the Evangelist or Pastor is not present.

Local/Street Church Council

The Local Council is the highest Council in the Local Church.

Members of the Local Church Council

Members of the Local Church Council are:-

- 1) Pastor or Evangelist (Chairman)
- 2) Local location church elders
- 3) Local or local church ministers
- 4) All Department Leaders
- 5) Evangelists in the Local/Street Church (at work)
- 6) All Local Church Leaders

Functions of the Local Council

- 1) Organizing church services
- 2) To protect, nurture and teach Christians to continue to grow in true Christianity
- 3) Delivering spiritual and physical services to Christians and to neighbors as well.
- 4) To discuss the problems that occur in the Church and give a decision for those that are within the power of the Local Church Council. Problems that fail and are beyond the power of the Council should be sent to the Circuit Council.

- 5) To encourage, collect and submit offers to the Circuit Accountant.
- 6) Emphasizing and strengthening the Constitution, Law, values and teachings of MCT.
- 7) To ensure that the choirs serve on the basis of MCT values and take action when they deviate or deviate.
- 8) Recommending to Council Circuit the appropriate place and place to establish a new Church.
- 9) Supervising and coordinating the construction and maintenance of the Church building, Pastor/Evangelist's house, compound, trees, property, money and all things of the Church.
- 10) Designing, thinking of plans and starting development projects.
- 11) To prepare young people to be ready to join Bible and Theology colleges.
- 12) Receiving information from various committees under the Local/Street Church Council and controlling the activities of those committees.
- 13) Provide information on the activities of the village/local Church to the Circuit Council.
- 14) Proposing and submitting to the Circuit Council and then the Synod the name of the Institute/Company for the production and operation of economic and social projects or activities within the Local/Street Church.

Sessions of the Local Church Council The Local Church Council will sit:-

- 1) Once every month.
- 2) Whenever there is an emergency.

Members of the Local/Street Church Meeting Members of the Local/Street Church Meeting are:-

- 1) Pastor/evangelist (Chairman)
- 2) Christians who are blameless in the Church and who share the Lord's table.

Functions of the local/local Church meeting

The functions of the local/local Church meeting are:-

- 1) Choosing the elders of the Church
- 2) Choosing the ministers of the Church
- 3) Discuss and make a decision to build and renovate the Church building, servants' houses and so on.
- 4) Discuss and make a decision to protect the church grounds.
- 5) Planning development projects such as Church farm and other projects.

6) Receive information on financial operations.

Local/local church meetings

Christians of the local Church/Place will have a meeting that will be:-

- 1) Twice a year
- 2) Whenever there is an emergency.

Departments of the MCT Church

Departments of the Church are:-

- 1) Department of spiritual services
 - a. Evangelism and Missionary
 - b. Christian education
 - c. Biblical Studies and Theology.
 - d. Singing, choir and music
- 2) **Community services**
 - a. Women
 - b. Sons
 - c. Young people
 - d. Children
 - e. The disabled
 - f. The elderly
- 3) **Directorate of planning, investment, economy and development.**
 - a. Editing and typing
 - b. Health
 - c. Education, science, art and technology
 - d. Information and communication
 - e. Economy and investment
 - f. Planning and development.
- 4) **Directorate of human resources, administration and leadership.**
 - a. Administration and service
 - b. Training
 - c. Law
 - d. Finance, internal audit and accounting.

5) Other directorates to be established.

Responsibilities of the MCT Department

Department of Spiritual services

(1) This department includes the following departments:-

- a. The Department of Evangelism and Missions which will focus on spreading the word of God, the establishment of churches and managing the existing and future missions will work closely with the missionaries with the aim of spreading the Word of God.
- b. The Department of Christian Education will include providing education to all groups in the Church such as men, women, youth and children and curriculum development and to manage, the teaching of relevant groups in the MCT Church.
- c. The Bible and Theology training department will be involved in the teaching of biblical studies in Bible colleges, writing books and researching biblical studies.
- d. The department of singing, choir and music which will be responsible for ensuring that songs of praise are sung widely in MCT Churches using various instruments and equipment including trumpets, either choirs compose and sing songs with specific messages of the word of God as well as his music.

(2).The duties of the directorate of spiritual services will be as follows:-

- a. Coordinating long and short term plans and spiritual work programs for approval of their implementation.
- b. Prepare international training for the MCT Church for a year and supervise its implementation.
- c. To consult with the General Secretary and the coordinators of the Circuit about finding places to start spiritual services such as places to build and develop Bible colleges and hold gospel meetings.
- d. Provide information on the implementation of the program and spiritual plans in the management and executive council.
- e. To evaluate the performance of all units and programs of spiritual service.
- f. Supervising training of all kinds about the Word of God, Bible Colleges and Theology.
- g. Coordinating various seminars on the teachings of God's word within MCT as well as Evangelistic and Pastoral courses (Pastor's course).
- h. To manage and defend the position of correct teachings (Doctrine) of MCT against false teachings (heresies).
- i. To ensure that songs of praise are sung widely in MCT Churches using various instruments and equipment including taruumbeta aidah, choirs compose and sing songs with specific messages of the word of God as well as his music.
- j. Building the ability of Churches to evangelize, follow, plant Churches and reach those who are not reached by the gospel.
- k. Advising on how to strengthen MCT Churches abroad.

- l. Collaborating with MCT Bible/Theology colleges in carrying out the great mission.
- m. Collaborating with the denominations of the Christian Community of Tanzania (CCT) in carrying out the main mission.
- n. To prepare a curriculum for various trainings for young people, so that they know the Lord Jesus as their Lord and savior, grow in the Word of God and proclaim the gospel of Jesus Christ.
- o. Educating young people to recognize themselves in various stages so that they can recognize themselves and live a holy life.
- p. Prepare a curriculum of various spiritual training so that women grow in knowing God and serve in his field.
- q. Organizing various prayer conferences that will bring them
- r. Women together to learn and seek the face of the Lord.
- s. Preparing a curriculum to teach the Word of God in churches and schools.
- t. Reviewing and measuring the accuracy of teachings for each village/local Church.
- u. To manage the books adopted by councils as guidelines for teaching the Word of God.
- v. To do other work that will be assigned by the executive council of the main synod.

Employment contract

170. The work contract will be in accordance with the rules of service/operation of MC

Directorate of Community Services

(1) The directorate of community services will have the following departments:-

- a. The women's department will be responsible for serving economically needy women, providing aid to empower them in their social work.
- b. The men's department will be responsible for serving needy men in economic community services, such as aid and empowering them in their work to find themselves.
- c. The youth department will be responsible for empowering needy young people economically, providing assistance in their activities and looking for themselves.
- d. The children's department will be involved in helping vulnerable children by nurturing and caring for them.
- e. The disabled department will be responsible for assisting the disabled in their economic activities and providing assistance to make their lives easier.
- f. The elderly department will be responsible for taking care of the elderly and providing assistance to them to make their lives easier.
- g. The Department of Health will be involved in improving people's health by identifying their health challenges, how to face them or solve them,

to motivate and inform the community about things to do in order to have sustainable health.

(2) The functions of the Directorate of Community Services are as follows:-

- a. Implement long and short term plans and work programs.
- b. To supervise the implementation of the Church's projects of non-commercial community services including MCT Development and Relief Services.
- c. To consult with the general secretary and the Directorate of Planning, of investment, economy and community development to establish various institutions with the aim of providing non-commercial services to the community.
- d. Provide information on the implementation of social service plans in the executive council of the central synod.
- e. Organizing workshops and seminars to build the capacity of teachers so that they can teach others.
- f. To perform other tasks as assigned by the Executive Committee of the Conference.

Employment contract

The employment contract will be in accordance with MCT's service/operational regulations

Directorate of investment, economic and development plans.

The Directorate of Planning, Investment, Economy, and Development will have the following departments:-

- a. The Department of Economy and Investment will be responsible for,
 - i. Managing the operation of various commercial projects that will be established if it is a company or joint venture or any structure that will be approved.
 - ii. To monitor the registration with the relevant government authorities, institutions or investment companies and the operation of projects or economic and social activities under the MCT.
 - iii. To implement the long and short term plans of the church including the construction and operation of schools, colleges, clinics, hospitals, health centers and others either through hospitals and health centers of the Church, the department will ensure that health services are provided with appropriate quality.

b. The planning and development department will be responsible for:-

- i. Designing and then consulting with the General Secretary, Synod/ Circuit planning coordinators on the availability of places to invest in Church projects including the construction of Churches, Schools, Hospitals, Clinics, Hospitals, Health Centers, etc.
- ii. Prepare long and short term plans and strategies and MCT work programs.
- iii. Assessing the operational status of projects, management departments and consulting with the Director.

c. The editorial and printing department will be responsible for;

- i. Editing of news, information, various announcements including radio and television owned by MCT.
- ii. Printing of various publications, magazines, books, stationery, electronic publications.
- iii. Distribution of books, stationery, hard and electronic publications.
- iv. Searching for customers and monitoring the completion of contracts on time.

d. The Department of Education, Science, Technology and Technology will be involved in providing technical education in various fields to the church and to individuals. The types of technical fields include carpentry, construction, and welding. Repair of technical equipment, repair of church buildings, institutions and individuals.

e. The information and communication department will be responsible for:-

- i. Ensuring the technical standards for broadcasting station equipment (radio and television) are observed at all times.
- ii. Ensuring procedures, rules and laws regarding broadcasting (radio and television) in the country are followed.
- iii. Finding advertising markets and preparing various programs to be aired by MCT-owned media.
- iv. Operation of news and broadcasting stations to provide quality and commercial services.

f. The health department will be involved in the operation of Hospitals and health centers by providing training and medical services by contributing to the cost.

The functions of the Directorate of planning, investment, economy and development include the following:-

1. Coordinating long-term and short-term plans and strategies and MCT work programs for approval and overseeing their implementation through the relevant department.
2. Designing and managing the implementation of the Church's wealth production projects.
3. To consult with the General Secretary, Planning Coordinators, economy and administration of the Synod on access to areas to invest in Church projects and church construction.
4. To provide economic and investment information in the executive council of the Conference.
5. Appreciate the operation of projects, management departments and consult with the relevant Board/committee leaders.
6. Dealing with the registration with the relevant Government authorities of investment institutions or companies and the operation of projects or economic and social activities under the MCT.

Employment contract

The contract will be in accordance with MCT's service/operational regulations.

1. The administration and service department will be responsible for the leadership of the Church and supervise all the activities of MCT employees.
2. The training department for MCT employees to develop them educationally covers their training, conduct workshops, seminars and various trainings.
3. The legal department will deal with legal advice, representation of the Church in legal institutions and the implementation of laws, constitutions and various rules of MCT.
4. The accounting department will deal with MCT's finances, receipt of funds, preparation of financial statements.
5. Internal audit department.

The functions of the directorate of human resources, administration and leadership will be:-

1. Coordinating long and short term plans and work and training programs for approval and overseeing their implementation.
2. Designing and managing the implementation of the improvement of employees, law and technology.
3. To provide information on the implementation of its programs in the Executive Committee of the Conference.

4. To evaluate the operation of its programs.
5. To consult with the secretary general and management on the best way to run its leadership and administrative plans.
6. To do the work that will be assigned by the Executive Committee of the Conference.

Employment contract.

178. Directorate / Department Committees will be formed as follows:-

1. Chairman Board or committee
2. Head of department (Secretary of the Board or committee)
3. Members of the Board or committee of the Directorate or Department between four to ten depending on the size of the Directorate/Department.

Head of Directorate/Department

The Head of the Directorate/Department is the leader of the Directorate/Department who will be hired by the Secretary General in accordance with the operational and service rules of MCT and later confirmed by the Executive Committee of the Conference.

Duties of the Head of the Department.

The duties of the Head of Directorate/Department are:-

1. Managing the day-to-day work of the Directorate / Department.
2. To supervise the implementation of the vision and mission of the church in the directorate / department.
3. To implement the work plan of the Directorate/Department.
4. Provide information on the work of the Directorate/department to the general secretary.

Employment contract

The contract of employment shall be in accordance with MCT's Staffing/Operations regulations.

Synod Departmental Committees

The Departmental Committees of the Synod are formed in accordance with the constitution of the MCT.

Circuit Committees

The Circuit Committees are created in accordance with the MCT Constitution and its coordinators will be employed in accordance with the operational and service rules of the MCT.

Local/Local Church Departmental Committees.

Local/street church departmental committees are formed in accordance with the Constitution of MCT and its employees who are eligible for employment, will be employed in accordance with the operational and service rules of MCT.

SECTION VIII: FINANCE

Sources of income.

The church has the following sources of income:-

1. Tithe
2. Various offerings
3. Christian's annual fee
4. Gratitude
5. First born
6. Harvest
7. Contributions
8. Various projects of the Church
9. Loans from financial institutions and organizations.
10. Funding assistance from inside and outside the country.
11. Other valid sources to be proposed by the Conference Executive committee and approved by the General Meeting.

A system for submitting offers and returns.

Donations from the Local/Street Church to the various levels of MCT will be presented on a percentage basis in accordance with the financial/operational rules of MCT.

Chief accountant.

The Chief Accountant will be approved by the Secretary General in accordance with the Operating Regulations of the MCT Staff.

Qualifications of a Chief Accountant

1. Be a Christian with a good testimony
2. He should have a degree in the field of finance and business/leadership.
3. He should have a certificate of graduation in accounting profession such as CPA (T)ACCA and registered with the National Board of Accountants (NBAA).
4. He should have at least five years of work experience in Accounting.
5. He should be witnessed to pay tithe.

Duties of the Chief Accountant.

The duties of the Chief Accountant are:-

1. To supervise the control of the resources of the Church and to keep proper records of those resources.
2. To manage the income and use of all funds.
3. Coordinating, preparing and integrating the main budget of the Church.
4. Presenting financial information in the finance committee.

5. Prepare the financial books and be ready to be reviewed by the internal auditor and the auditor.
6. To use money in accordance with the procedures given by the finance committee.
7. To hand over to the secretary general all matters related to his work when he leaves his job.
8. To be responsible for the secretary general.
9. To convene a meeting of Synod accountants and give instructions.
10. To prepare all financial information in accordance with existing regulations and procedures.
11. Provide job and training guidelines.
12. Prepare rules, policies and financial procedures of MCT for approval by the Executive Council of the Conference.
13. To manage all financial and accounting issues and activities of the Conference.

Accountant of the Synod

The accountant of the synod will be approved by the Secretary of the Circuit in accordance with the rules of operation and those of the Service of MCT and work in the office of the Synod.

Qualifications of Synod Accountant.

The qualifications of the Accountant of the Synod are:–

1. Be a Christian with a good testimony
2. He should have a degree in finance and business/leadership.
3. Have a certificate of graduation in the accounting profession such as CPA(T), ACCA and registered with the National Board of Accountants (NBAA).
4. He should have at least four (4) years of accounting work experience.
5. Proof of paying tithes within the MCT or the Church where he comes from.

Functions of the Synod Accountant

The functions of the Synod Accountant are:-

1. Coordinating, preparing and integrating the budget and financial statement of the Synod.
2. Presenting the budget and financial statement in the finance committee of the Synod.
3. To prepare the financial books and be ready to be audited by the internal auditor or the external auditor.
4. To hand over to the Secretary of the Synod all matters concerning his duties when he leaves his job.
5. Accountability to the Synod Secretary
6. Manage the control of Synod's resources and keep accurate records of those resources.

7. To prepare all financial information in accordance with existing regulations and procedures.
8. To participate in preparing the rules, policies and financial procedures of MCT for approval by the Executive Council of the Synod
9. To manage all financial and accounting issues within the Synod.

Circuit Accountant and Local/Street Church

The characteristics of the Circuit Accountant, Local/Street Church are:-

1. He should be a Christian with a good testimony
2. He should have basic education and continue.
3. He should have at least five years of financial work experience.
4. He should be witnessed to pay tithe.

Duties of Circuit Accountant and Local/Local Church Duties of Circuit and Local Church Accountant are:-

1. To manage all income and expenditure of money in his section.
2. Submit money to the Synod and headquarters
3. To prepare the budget and the financial statement part of it.
4. Presenting the budget and financial statement in the relevant council.
5. Prepare financial books in accordance with the procedures provided by the financial committee of MCT
6. To do the work that will be ordered by the leader above him.

Audit of Church Accounts

The Departmental Offices as well as the Local/Street Church Offices, Circuit, Synod and the Conference Office must maintain accurate financial records; the records of the Central Office will be submitted annually to the Conference Executive Council. The local/local church should keep an accurate record of registered followers ready for audit.

Internal auditor.

The internal auditor will be employed by the Office of the Secretary General in accordance with the operating rules and those of MCT Personnel and work in the Headquarters Office.

Qualifications of an Internal Auditor

The qualifications of an internal auditor are:-

1. Be an MCT Christian with a good testimony.
2. He should have a degree in Accounting from a College recognized by the Government
3. He should have a certificate and graduate in Accounting profession such as CPA (T), ACCA and registered with the National Board of Accountants (NBAA).

4. Must have experience in audit work for at least five years.
5. He should be between 25 and 50 years old
6. He should have proof of tithing in the MCT or the Church where he comes from.

Duties of Internal Auditor.

The functions of the Internal Auditor are:-

1. To review the implementation and effectiveness of all aspects of the Constitution, finances, rules, procedures and guidelines and various policies adopted by the Church and provide oversight to the relevant organs of the Church through the finance and audit committee.
2. To plan all internal audit activities of the headquarters, all Synods, projects and institutions of the Church, implement them and provide an audit report and recommend appropriate measures to be taken.
3. Prepare quarterly and annual internal audit reports that will help bring efficiency and productivity to the Church and help external auditors.
4. To prepare an annual report that will be helpful to the auditors.
5. To conduct an indicative audit with the aim of strengthening and improving the system of care and use of the Church's resources.
6. Provide audit information to the finance and audit committee.
7. Responsible for the finance and audit committee.
8. To monitor the implementation of the Executive Council's decision regarding internal and external audits.

Employment contract

The contract will be in accordance with MCT's Service/Operation regulations.

Interests of Spiritual Servants.

Spiritual servants of the Church will be paid subsistence allowances in the following order:-

1. The Church will have one system (centralized) to pay subsistence allowances to all its servants (Evangelists, pastors and Bishops) through its headquarters.
2. Graduate servants (Evangelists, Pastors and Bishops) with the same profession or service level will have the same starting allowance regardless of the station they are assigned to.
3. There will be no significant difference in interest/allowance among employees with the same profession or service level but they overlap their service time and service levels.

Interests of other Employees.

Other Church employees will be paid salaries and other entitlements in accordance with the service rules or those of MCT operations.

Information preparation.

The Secretaries of the Local/Street Church, Circuit, Synod and General Secretary headquarters will prepare performance reports that include all the information of all committees and councils at the relevant level and submit them to the Secretary of the next level in accordance with the calendars that will be issued by the Office of the General Secretary of the Church every year.

Investment Plans.

All major development plans in the Church, construction of Churches, health centers and hospitals, Secondary schools and Colleges and so on will be implemented by including joint forces within the Church and will be established by the MCT headquarters in collaboration with its Synods.

Handover of office and responsibilities

The assignment of work to all Church servants will follow this procedure.

1. When any MCT employee moves, when he resigns, when he quits his job, when he is fired or when he is suspended from the work of the Church or when he retires, he must hand over the movable and immovable property of the Church and his duties to the MCT official authorized by the Secretary General in writing that will contain three copies.
2. The transfer document will be signed by both, the transferor and the transferee. The original document will remain at the center with the assignee, one copy will be taken by the assignee and the other copy will be sent by the assignee to the headquarters of the Synod or Circuit if it is a local/street church.
3. All activities of handing over offices and responsibilities will take place in the first Sunday service one month after the election of Church leaders.
4. The procedure that will be used when handing over offices and responsibilities between the elected leaders and the leaders who are expiring their term will be explained in the operational rules of the MCT.

SECTION IX: MARRIAGE

Church Marriages.

Marriages of MCT believers are in the following order:–

1. Marriage is the partnership of a husband and wife of different sexes by birth, who leave their parents and join the two of them to become one body in this life on earth.
2. Marriage has existed since the beginning of human existence.
3. Marriage was established by God himself in the Garden of Eden (Gen 2:18–24) for the purpose of helping each other in protecting God's faith and truth to perfection.
4. The Holy Scriptures teach that husband and wife should live with love, holiness, respect, patience and humility in their lives. (Eph 5:21–33, Col 3:18–19, 1 Pet 3:1–7)
5. The scriptures teach that, except for adultery, marriage is for life, that is, when a husband and wife get married, they do not separate until death separates them. **(Mt 19:3–9, 5:31–32, 19:9, Mk 10:1–12, Lk 16:18, 1 Cor 7:10:11).**
6. A leader of any level in the Church, whether married or married, must be the husband of one wife or the wife of one husband. **(1Tim 3:1–13, Tit 1:6)**
7. The marriage recognized by the MCT Church is for one wife and one husband. Same-sex marriage is not recognized and is rebellion and abomination before God **(Leviticus 20:13).**
8. There will be teachings on the basics of the life of holy marriage, before the marriage is closed and other procedures will be followed according to the rules.
9. The clothes of the bride and groom, their escorts and friends should be respectful, consistent with Christian values.
10. All marriages solemnized by the Church are in accordance with the Holy Scriptures and the law of the land and are solemnized by a Pastor who has a government license to solemnize marriages and must provide a Government certificate along with other instructions of the Church.
11. Marriages to bless are officially recognized as marriages concluded by means of blessing marriages in the Church and have the same status as others.

SECTION X: RESOLVING DISPUTES

Dispute resolution procedures.

Procedures for resolving conflicts within the Church will be in accordance with the rules and procedures of the Church.

1. All conflicts of the Church will first be referred to the councils of the Church.
2. The lower authorities send failed disputes to be ordered to the higher authorities of the Church.
3. The General Assembly of the MCT is the final authority to resolve disputes within the Church except those related to embezzlement.
4. Acts of embezzlement will not be part of the disputes to be investigated by the Church and instead the person involved will be sent to the state (government) law enforcement agencies directly.
5. Conflicts with employees will be resolved in accordance with the labor and employment laws of the country and will be dealt with within the Church's procedures and those that fail will be referred to the government's legal bodies.
6. The church will give priority to use people with testimony or arbitration profession (who are believers of MCT) employees or other people with qualifications and ability to resolve conflicts between spiritual leaders.

Suspension and removal from Service.

Bishops who violate the faith, guidelines, laws and principles of the Church, will be given the opportunity to be heard and dismissed, warned, suspended or removed from their positions due to a decision within the Church based on misconduct, mistakes and sins committed in accordance with the article 26 and the operating principles of the MCT.

Pastors and Evangelists will go through the Circuit and Synod levels and the recommendations will be sent to the Executive Council of the Conference for decision. The decision of the Council of Bishops will be final and the Archbishop will report to the General Assembly.

Employees hired in accordance with labor laws will follow the normal procedure of labor and employment laws

SECTION XI: AMENDMENT OF THE CONSTITUTION

Reasons for Constitutional Amendments

This constitution can be amended if there is a word to be added, changed or deleted.

Appointment of Members of the Constitution Committee

Members of the Constitution Committee will be appointed by the Executive Council of the Conference.

Characteristics of Members, their number and limit

The qualifications of the members will include expertise in law, administration and structures, finance, economics and planning, leadership and theology.

The number of Members of the Constitution Committee shall not exceed seven (7) including the Chairman, Secretary and Members.

The Constitution Committee will not continue to exist once the requirements for its creation have been completed.

Functions of the Constitution Committee.

1. To be involved in the amendment of the Constitution
2. To be involved in the amendment of regulations and laws.
3. To give an explanation of the proposed Constitution to the main leaders of the MCT.
4. Coordinate the collection of opinions from all Synod levels of the MCT.
5. To prepare MCT operating regulations to provide clarifications and interpretations of specific articles or articles of the Constitution adopted by the MCT General Assembly, those regulations will also be approved by the MCT General Assembly.

Procedure for amending the Constitution

The procedure for amending the Constitution is as follows:-

1. Christians will send their suggestions to the Local Church Council.
2. The Local/Street Church Council will review them and send them to the Circuit Council.
3. If the Circuit Council reviews them, it will send them to the Synod Council.
4. When the Synod Council reviews them, it will send them to the Executive Council of the Conference
5. The Executive Council of the Conference, after reviewing them, will send them to the MCT General Assembly.
6. Proposals from MCT Departments and Institutes will be sent in writing to the general secretary who will send them to the Executive Council of the

Conference.

7. The Conference Council will receive all proposals and review them and send them to the constitutional committee.
8. The Constitution Committee will be given the task of editing and carrying out a feasibility study based on various disciplines, after which the committee will give its advice and recommendations to the Executive Council of the Conference.
9. The Executive Council of the Conference will send the recommendations of the Constitution committee to each Synod where they will send them to each Local Church/street to be read and prayed by Christians.
10. Each member of the Conference will be sent a copy of the recommendations fourteen (14) days before the Conference.
11. Articles of the proposed Constitution will be read article by article on the first day in the Conference session and on the second day the relevant proposals will be voted on article by article.
12. Article of the proposed Constitution that receives two-thirds (2/3) or more of all the votes of the members of the Conference will be entered to complete the Constitution that will begin to work as the valid constitution of the MCT.

SECTION XII: DISSOLUTION.

- (1). It is not thought that the Church will ever be dissolved as long as the world continues to exist. No dissolution will take place without a written notice from the registrar of Associations in the Ministry of the Interior. This step is reached after being notified in writing by the three trustees of MCT explaining the reasons for dissolution. permission from the registrar of associations, the MCT Church will not be dissolved unless the motion to dissolve it is passed by the members present in the General Meeting by a vote of two-thirds (2/3) of the Members. The notice of the meeting must be given to all MCT Partners six months before the date of the session, and the purpose of the session should be clearly explained.
- (2). If the breach is done, all other plans, such as paying debts, giving assets and deposits, etc. will be ordered at the General meeting. The assets of the Church that will remain after the dissolution and payment of debts, will be given to the Evangelical Churches that are active and cooperating with MCT in accordance with the decision at the Conference meeting.
- (3). Trustees and leaders of MCT should not receive any financial benefit from the dissolution.

SECTION XIII. OTHER.

The structure of the MCT

The structures of MCT will include the recognition of one believer, his family, his community (fellowship) and then the Church and will be as shown in annexes (1) and (2) of this constitution.

Burial sites for MCT spiritual leaders

If the leader of the spiritual services dies according to the position he will have at that time, and if he is not buried in the family areas, then the burial procedure will be as follows:–

1. He will be buried in a special burial area specified by the MCT if the leader is a Bishop or his wife.
2. He will be buried in a special burial area of the State specified if the leader is a pastor/evangelist or his wife.
3. MCT Headquarters Office in areas where the size and limits of the Conference's performance.
4. Each Synod will allocate in its areas a special burial area of the province whose size and boundaries will be determined and approved by the Synod General Meeting.
5. All areas designated and approved for burial shall be titled with the name of the Board of trustees of the MCT Church.
6. The cross placed on the coffin of a MCT Christian should not have a statue of Jesus (crucifix) on it because Jesus did not remain on the cross, but rose from the dead.

SECTION XIV: AGREEMENT.

AGREEMENT.

We, the real partners of the Methodist Church in Tanzania (MCT), have been established as a Church with the main goal of worshiping God and learning His Word. Sharing the Word of God as it is in the Bible; we obtain and receive this Constitution for ourselves for use in developing the Word of God and protecting all our work as people who agree with the biblical requirements. The implementation will take place as the Executive Council of the Conference will be directing and in accordance with the operating rule